Phone Calls: Greetings & Check-ins

A1 · Functional English · WORKSHEET

Name: _____ Date: _____

1. Put the lines in a natural order.

Write 1-4 next to the lines or rewrite the mini-call.

1. ___ Good, thanks. How about you?
2. ___ Hi, Emma. It's Luis.
3. ___ Hello?
4. ___ Hey, Luis! How's it going?

2. Choose the natural response.

Think about the purpose of the line.

1. How's it going?
   Choices: Not bad, thanks. / Turn left. / At 7:30.

   Answer: _____
2. Hi, Maya. It's Alex.
   Choices: Hey, Alex! / I am taking the train. / Two tickets, please.

   Answer: _____
3. Are you busy?
   Choices: No, this is a good time. / Blue and green. / At the supermarket.

   Answer: _____

3. Build your own opening.

Write a four-line phone opening.

1. Line 1: answer
2. Line 2: identify yourself

3. Build your own opening. (continued)

3. Line 3: greeting/check-in

4. Line 4: response + reason