Fix a Misunderstanding

A2 · Role-play · WORKSHEET

Name: _____ Date: _____

1. Choose the best response.

Choose the polite response.

1. A colleague says: “Send it by Friday.” You are not sure.
   Choices: Do you mean this Friday? / What? / No Friday.

   Answer: _____

2. A teacher says the wrong room. You say:
   Choices: I think there’s a mistake. Is it room 4? / You are wrong. / No, no, no.

   Answer: _____

3. You understand now. You say:
   Choices: OK, I understand now. Thanks! / Finally! / Why you didn’t say?

   Answer: _____

4. You made a mistake. You say:
   Choices: Sorry about that. My mistake. / It was not me. / I don’t care.

   Answer: _____

2. Complete the conversation.

Write one word.

1. A: The meeting is at three. B: Sorry, do you ___ three p.m.?

2. A: Could you ___ that, please? B: Sure.

3. A: I think there’s a ___. B: Oh, sorry!

4. Thanks for your ___.

3. Plan the role-play.

Write notes for a conversation.

1. Say the problem.

3. Plan the role-play. (continued)

2. Ask to clarify.

3. Close the conversation.