Making and Answering Requests

A2 · Functional English · WORKSHEET

Name: _____ Date: _____

1. Choose the best request.

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1. To a teacher:
   Choices: Could you repeat that, please? / Repeat that! / You repeat that now.

   Answer: _____

2. To a friend:
   Choices: Can you lend me your charger? / Would you mind to lend me your charger? / Lend I your charger?

   Answer: _____

3. Very polite:
   Choices: Would you mind closing the door? / Would you mind close the door? / Would you mind to closing the door?

   Answer: _____

4. A polite no:
   Choices: Sorry, I can't. I'm in a meeting. / No. Don't ask me. / No can.

   Answer: _____

2. Complete the request.

Write one word.

1. ___ you help me with this app, please?

2. Would you mind ___ the window?

3. Can I ___ your phone for a minute?

4. Sure! No ___.

3. Write a conversation.

Write requests and answers.

1. Write a request to a friend.

3. Write a conversation. (continued)

2. Write a polite request to a stranger.

3. Write a polite refusal.