Write an Event Announcement

A2 · Writing · WORKSHEET

Name: _____ Date: _____

1. Choose the best sentence.

Choose the sentence that fits an announcement.

1. Starting:
   Choices: Join us for a music night in the park! / Music night is park join. / Join music night in park.

   Answer: _____

2. Giving time:
   Choices: It starts on Saturday at 7 p.m. / Start Saturday 7 p.m. is. / Saturday it start at 7.

   Answer: _____

3. Giving place:
   Choices: It’s at the community center. / It at the community center is. / In center it.

   Answer: _____

4. Contact:
   Choices: Call us at 555-1234 for more information. / Information call for 555. / More information you call.

   Answer: _____

2. Complete the announcement.

Write one word.

1. ___ us for a music night!

2. It is on Saturday ___ 7 p.m.

3. It is ___ the park.

4. Entry is ___. (no cost)

3. Your announcement.

Write a short announcement for an event.

1. Write the title and what the event is.

3. Your announcement. (continued)

2. Write when and where.

3. Write details and how to join.