Getting Back on Track

B1-PLUS · Functional English · WORKSHEET

Name: _____ Date: _____

1. Choose the best sentence.

Choose the best phrase to get back on track.

1. Politely stopping a side topic:
   Choices: That's interesting, but let's get back to the schedule. / Stop talking about that. / Boring. Next.

   Answer: _____

2. Asking where the conversation was:
   Choices: Sorry, where were we? / What are you saying? / Say again all.

   Answer: _____

3. Postponing a topic:
   Choices: We can talk about that later. Let's finish this first. / Never talk that. / Later, you.

   Answer: _____

4. Summarising:
   Choices: So, to sum up, we need to decide on the date. / So up sum decide date. / Sum we date.

   Answer: _____

2. Complete the sentence.

Write one word.

1. Anyway, to get ___ to the point,…

2. Where ___ we?

3. Let's stick to the ___.

4. So, to ___ up, we agree on Friday.

3. Write the dialogue.

Write phrases to get back on track.

1. Write a phrase that acknowledges a side topic.

3. Write the dialogue. (continued)

2. Write a question to find the topic again.

3. Write a summary sentence.