Recounting Conversations and Stories

B1-PLUS · Functional English · WORKSHEET

Name: _____ Date: _____

1. Choose the best sentence.

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1. Introduce:
   Choices: You'll never guess what happened at work today! / Never guess you what work today happened. / Today work happened never.

   Answer: _____

2. Report:
   Choices: My boss told me that she was leaving the company. / My boss told that she is leave company. / Boss said me leaving.

   Answer: _____

3. Hearsay:
   Choices: Apparently, the whole team is moving to another office. / Apparently the team moves is another. / Apparent team move.

   Answer: _____

4. Close:
   Choices: Anyway, I'll let you know more tomorrow. / Anyway, tomorrow knowing more. / Anyway more I.

   Answer: _____

2. Complete the story.

Write one word.

1. You'll ___ guess what she told me!

2. She ___ me that she was moving abroad.

3. ___, the shop is closing next month.

4. ___, I have to go. I'll tell you more later.

3. Prepare.

Prepare to recount a conversation.

3. Prepare. (continued)

1. Write the introduction.

2. Write two reported lines.

3. Write a reaction and a closing.