Write a Proposal

B1-PLUS · Writing · WORKSHEET

Name: _____ Date: _____

1. Choose the best answer.

Choose the best answer.

1. Choose the purpose.
   Choices: The aim of this proposal is to improve the library. / This proposal aim improve library. / Aim to library improve is.

   Answer: _____

2. Choose the background.
   Choices: At the moment, the library closes at six. / At moment library close six. / Moment library closed six at.

   Answer: _____

3. Choose the recommendation.
   Choices: I recommend that we open until nine. / I recommend we opening until nine. / Recommend open nine.

   Answer: _____

4. Choose the benefit.
   Choices: This would help students who work. / This help would students who work. / Would this helping students work.

   Answer: _____

2. Complete the sentence.

Write one or two words.

1. The ___ of this proposal is to improve the library.

2. At the ___ , the library closes at six.

3. I ___ that we open until nine.

4. This would ___ students who work.

3. Your turn.

Write your own answers.

1. Write the aim of your proposal.

3. Your turn. (continued)

2. Describe the current situation.

3. Write a recommendation and a benefit.