Write a Report About a Community Project

B1-PLUS · Writing · WORKSHEET

Name: _____ Date: _____

1. Choose the best sentence.

Choose the best sentence for a report.

1. Introduction:
   Choices: This report describes a river clean-up project in our town. / This report describe river clean project town. / I report clean river town.

   Answer: _____

2. Description:
   Choices: Rubbish was collected and trees were planted along the bank. / Rubbish collected and trees planted along bank. / People collecting rubbish trees plant.

   Answer: _____

3. Quote:
   Choices: As one volunteer said, “The river looks like new.” / One volunteer said the river looks like new.” / Volunteer say river new.

   Answer: _____

4. Conclusion:
   Choices: In conclusion, the project was a great success. / In conclusion project success great is. / End project success.

   Answer: _____

2. Complete the report.

Write one word.

1. This report ___ a clean-up project.

2. The aim ___ the project was to clean the river.

3. Over 200 bags of rubbish ___ collected.

4. In ___, the project was a success.

3. Your report.

Write a short report about a project.

3. Your report. (continued)

1. Write the introduction.

2. Write what was done and a quote.

3. Write the conclusion.