Rules for Working or Studying at Home

B1 · Speaking · WORKSHEET

Name: _____ Date: _____

1. Choose the best rule.

Choose the rule that fits the situation.

1. You want people to be on time to a video meeting.
   Choices: You have to log in at 9:00. / You mustn't log in. / You don't have to be there.

   Answer: _____

2. Social media is a distraction.
   Choices: You mustn't check social media during work hours. / You must to check social media. / You have to checking social media.

   Answer: _____

3. Formal clothes are not needed.
   Choices: You don't have to wear a suit. / You mustn't wear a suit. / You must wear a suit.

   Answer: _____

4. Short breaks are OK.
   Choices: You can take a ten-minute break every hour. / You must take a break every minute. / You mustn't take a break.

   Answer: _____

2. Plan your rules.

Write rules for working or studying from home.

1. Write two things you have to do.

2. Write one thing you mustn't do and one thing you don't have to do.

3. Write one thing you can do and a reason.

3. Complete the rule.

Write one word.

1. You ___ to log in on time.

2. You ___ use your phone during meetings. It’s a distraction.

3. You ___ have to wear formal clothes.

4. You ___ take a short break. It’s allowed.