Write a Summary of an Article

B2 · Writing · WORKSHEET

Name: _____ Date: _____

1. Choose the best answer.

Choose the best answer.

1. Choose the best opening.
   Choices: The article discusses the disadvantages of teamwork. / In my opinion teamwork is bad. / Teamwork, I think, was an article.

   Answer: _____

2. Which is a paraphrase?
   Choices: Some members do less than their fair share. / Social loafing is a problem known as social loafing. / I think social loafing is bad.

   Answer: _____

3. Which does NOT belong in a summary?
   Choices: My personal opinion / The main argument / A key point

   Answer: _____

4. Choose the best conclusion.
   Choices: Overall, the writer concludes that clear roles can reduce the risks. / Overall I conclude teams good. / Conclusion writer roles.

   Answer: _____

2. Complete the sentence.

Write one or two words.

1. The article ___ the disadvantages of teamwork.

2. The writer ___ that teams can slow down decisions.

3. ___ , some members do less than their share.

4. Overall, the writer ___ that clear roles help.

3. Your turn.

Write your own answers.

1. Write the opening of a summary of the article.

3. Your turn. (continued)

2. Write two key points.

3. Write the concluding sentence.